



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094. Fax : (91) 33-2357-2450

MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BoG) OF DUMKA ENGINEERING COLLEGE

Meeting No.	DEC/BOG/25102021
Date & Venue	25 th October 2021 at Dumka Engineering College (Estd. by Govt. of Jharkhand & Run by Techno India Under PPP), Near Govt. Polytechnic College, Dumka, Jharkhand-814101
Start Time	11:00
End Time	12:45
Discussion reference	As per Notice

MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Mr. Kunal Ganguly	Chairperson Governing Body
2.	Dr. Sudipta Chakraborty	Member Governing Body
3.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
4.	Mr. Anit Adhikari	Member Governing Body
5.	Mrs. Moumita Chakraborty	Member Governing Body
6.	Dr. Subhendu Mondal	Member Governing Body
7.	Prof. Sujit Khamaru	Member Governing Body
8.	Prof. Ratan Kumar Bose	Member Secretary

Meeting was conducted in Physical & on-line Video Conferencing Mode

Absent Governing Body Members:

1. Nominee of AICTE, Member
2. Nominee of SKM University, Member
3. Nominee of JUT, Member
4. Nominee of Govt. of Jharkhand Representative



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094, Fax : (91) 33-2357-2450

AGENDA:

Sl. No.	Topic	Status
1	Presentation of the College	Discussed
2	Review of Previous Meeting	Discussed
3	Running of College under COVID Situation – Govt Order, University Order, following COVID protocol and online academics	Discussed
4	Online Academic Process, Faculty Training through online mode & Future Plan	Discussed
5	TEQIP related matter – Assessment of expense and Audit, academic Benefits through TEQIP-III.	Discussed
6	TEQIP Faculties – Future Planning	Discussed
7	Faculty Situation & recruitments for future challenges.	Discussed
8	Operational Issues of the College – Prepare the Laboratories, class rooms and Hostels for physical classes.	Discussed
9	Accreditation status: Application for NAAC and NBA Visit	Discussed
10	Financial status and way out of financial strength	Discussed
11	Budget for next 3 months	Discussed
12	Miscellaneous (any issue which may be raised with the with the consent of the chair)	Discussed

CONFIRMATION/APPROVAL:

The minutes of meeting of previous Board of Governors was approved/confirmed by the board.

Member secretary also presented the action plan for financial quarter (Oct-Nov-Dec 2021). Board members unanimously approved the action plan for financial quarter (Oct-Nov-Dec 2021) and suggested to strengthen the academic activities during the quarter.



MINUTES OF MEETING:

Agenda Point Sl.No.	Minutes
1.	<p>Prof. Ratan Kumar Bose (Member Secretary) welcomed Mr. Kunal Ganguly (Chairperson, Governing Body), along with all members of the governing body. Member Secretary briefed about the meeting and delivered a Power-Point Presentation about Dumka Engineering College.</p> <p>At the beginning the session, board had reviewed and approved the minutes of the previous meeting anonymously.</p>
2.	<p>Review of Previous Meeting:</p> <ol style="list-style-type: none">1. Action taken was reported against the agenda Item No. 32. Action taken was reported regarding the online academics Item No. 43. Action Taken was reported against TEQIP-III status, Item No.54. Action taken concerning future planning of TEQIP-III faculty retention, item no. 65. Action taken was reported against faculty recruitment for the future academics' item no. 76. Actions have been taken against the suggestion made in previous BOG meeting concerning agenda on financial sanction Item No. 87. Some specific measures and reviews were done against the agenda item no. 98. Action taken was reported against the implementation of Student support system, item no. 109. Action taken was reported against the implementation of new courses, item no. 11 <p>The board members have reviewed the report of the action taken of the previous BOG meeting and approved the minutes of the same.</p>



3.	<p>Running of College under COVID Situation – Govt Order, University Order, following COVID protocol and online academics:</p> <p>According to the Govt Order for Opening of college under COVID situation was placed in front of Board by the member secretary and discussion had been made in view of the ground reality of the current scenario of pandemic COVID, In that circumstances board suggested to follow up the University Guidelines and MoH guidelines for opening the college for the students, also suggested for Phase wise selection of semester students in view of university guidelines for the final year students by maintaining the COVID Protocol, other semesters will be continued through online mode in view of students' safety.</p>
4	<p>Online Academic Process, Faculty Training through online mode & Future Plan:</p> <p>Member secretary detailed about the online academic process, which are under continuation in the pandemic situation for the safety of the students and continuous academic process. All the university suggested guidelines were maintained as per academic calendar. Faculty Trainings are also proposed through online mode based on ICT based learning, i.e Swayam, NPTEL and MOOCS.</p> <p>Board suggested to continue the academics and faculty training through the defined method and maintain the regular communication with the University for the early implementation of university guidelines regarding the future planning of academic process.</p>
5.	<p>TEQIP related matter – Assessment of expense and Audit, academic Benefits through TEQIP-III.:</p> <p>Member Secretary informed to the BOG members that the TEQIP -III project is extended till September 2021, and also presented the assessment report of the performance audit governed by the NPIU, MHRD and the financial assessment since inception of the project, out of total Sanctioned Fund, which is Rs. 10 corers, at present no allocation are allotted for institution excluding the faculty and staff salary, those who are appointed through TEQIP.</p> <p>And no procurement activity had been made due to non-availability of fund.</p> <p>Member secretary also presented the action plan for financial quarter (Oct-Nov-Dec 2021) made asper guidelines of NPIU.</p> <p>The board approved the action plan for the above-mentioned period</p>
6.	<p>TEQIP Faculties – Future Planning:</p> <p>Member secretary raised the issue in front of Board that, as per Project guidelines of TEQIP-III, NPIU appointed Faculties are continuing under the extended period defined by the</p>



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094, Fax : (91) 33-2357-2450

	<p>NPIU, but after completion of the said project is there any possible future planning would be made in favour of the faculties as per Institution criteria in view of faculty retention.</p> <p>Board suggested the member secretary to follow up the Institutional HR policies, and further decisions would be taken on basis of the academic performance of the faculty, after completion of their service period under NPIU.</p>
7.	<p>Faculty Situation & recruitments for future challenges.:</p> <p>Member secretary briefed about the current faculty positions of the Institution and regular appointment procedures, in-view accreditation process. Departments are under shortage of faculty in the position of Professor and Associate Professor as per criteria. Recruitment procedures were initiated through advertisement in dailies by the HR</p> <p>Board had suggested to complete recruitment procedures for the vacant positions at early basis.</p>
8.	<p>Operational Issues of the College – Prepare the Laboratories, class rooms and Hostels for physical classes.</p> <p>Member secretary has reported in front of board that, A large portion of academic area such as class rooms, library and Hostels are need to take under maintenance, because of non-utilization under COVID situation. In view of the forth coming final year students' semester examination and Project in physical mode, laboratories need to operational at early basis. In this regard the operational issues regarding laboratory, class rooms and hostels maintenance-Budget of expenses will be under consideration.</p> <p>Board had suggested to review the Operational issues and fix-up the renovation at earliest.</p>
9.	<p>Accreditation status: Application for NAAC and NBA Visit:</p> <p>Board was informed that up to year 2020-21 accreditation process was done and we applied for the accreditation process for NAAC and NBA, to recognise our Institute and academics at national level.</p> <p>Board suggested to make a report on the academic aspects related to regular academia by the academic council and IQAC.</p>
10.	<p>Financial status and way out of financial strength:</p> <p>In order to increase revenue, Member Secretary presented that we can introduce new courses like BCA, BBA and various certification course as well as continue consultancy services from forth coming academic year.</p> <p>The board approved the initiative, and suggested to take necessary permission from AICTE.</p>



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094, Fax : (91) 33-2357-2450

11.	Budget for next 3 months: Member Secretary presented the details of college budget for the OCT-NOV-DEC 2021 quarter. The board approved the budget.
-----	--

The meeting is ended with a vote of thanks to the chair.

ADJOURNMENT:

The meeting concluded at 12:45 PM with thanks to the Chairperson.

Prepared By: _____ Date: 25th Oct 2021

MINUTES APPROVED BY: _____

(DR. PALASH PAL, MEMBER SECRETARY)

MINUTES APPROVED BY: _____

(MR. KUNAL GANGULY, CHAIRPERSON)